



**1. Present**

Ross Ciaravolo  
Owen Boushel  
Mitsuru Takada  
Heather Derbyshire

Celeste Koravos  
David Buchanan  
Hiroko Yasunori

Jack Stanesby  
D'Arcy Butler  
Robyn Heraud

Deborah Vega  
Jessica Stevens  
Hikaru Davies

**2. Apologies:**

Y. Sagawa, M. Mclean, S.Saito

**3. Opening**

The President welcomed participants to the AJSV's first virtual AGM, and thanked Mitsui & Co Australia for making their virtual meeting facilities available for the meeting.

**4. Quorum**

A Quorum was confirmed

**5. Minutes of the 55<sup>th</sup> Annual General Meeting**

The Minutes of the last Annual General Meeting were approved.

**6. President's Report**

The President's Report was circulated and taken as read.

- The President thanked the Committee of Management and other AJSV stakeholders for their efforts and contribution through 2019.
- The number and quality of AJSV events and programs continues to improve thanks to the dedication of AJSV volunteers and staff to the Australia-Japan relationship.
- The COVID 19 situation further illustrated the need for the AJSV to be adaptable and ensure members benefit from improved awareness of the benefits of the relationship between Australia and Japan.

**7. Treasurer's Report**

The Treasurer's Report was circulated and the financial statements for 2019 were confirmed as an accurate record of AJSV accounts for the year.

- It was noted that the COVID 19 situation is expected to impact income from AJSV events in FY2020. The AJSV is focused on preserving cash balances throughout FY2020 by maintaining current membership levels and implementing further cost saving initiatives (in addition to those executed in FY2019), and aim to provide members with continuing benefits and experiences delivered through alternative platforms.

**8. Election of Office Bearers**

The following Office Bearers were re-elected to the Committee of Management:

- President Mr Ross Ciaravolo
- Treasurer Mr Jack Stanesby



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## 9. Election of other Members of the Committee of Management

The following Members were re-appointed to the Committee of Management

- D'Arcy Butler
- Hiroko Yasunori

## 10. Confirmation of the 2020 Committee of Management

With the appointments above, the Committee of Management was confirmed as follows:

### ***Joint Chairman:***

Mr Murray McLean  
Mr Yoshito Sagawa

### ***Office Bearers:***

President	Mr Ross Ciaravolo
Vice President	Ms Celeste Koravos
Secretary	Ms Deborah Vega
Treasurer	Mr Jack Stanesby

### ***Committee Members:***

Mr Owen Boushel  
Mr David Buchanan  
Mr D'Arcy Butler  
Mr Shunsuke Saito  
Ms Jessica Stevens  
Mr Mitsuru Takada  
Ms Hiroko Yasunori

### ***Office Management:***

Ms Robyn Heraud  
Ms Hikaru Davies

## 11. General Business

- It was noted that the AJSV Youth Programs for 2020 would be suspended until the COVID-19 situation has been resolved.

## 12. Close

- The Annual General Meeting closed at 6.10pm